

## WARREN COUNTY BOARD OF SUPERVISORS

**COMMITTEE: PUBLIC SAFETY**

**DATE: JANUARY 21, 2015**

---

---

**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS WOOD  
GIRARD  
TAYLOR  
FRASIER  
BROCK  
SIMPSON

**OTHERS PRESENT:**

BRIAN LAFLURE, DIRECTOR, OFFICE OF EMERGENCY SERVICES  
BUD YORK, SHERIFF  
SHAWN LAMOUREE, UNDERSHERIFF  
PAUL DUSEK, COUNTY ADMINISTRATOR  
MARTIN AUFFREDOU, COUNTY ATTORNEY  
JOAN SADY, CLERK OF THE BOARD  
FRANK E. THOMAS, BUDGET OFFICER

**COMMITTEE MEMBER ABSENT:**

SUPERVISOR SEEBER

SUPERVISORS BEATY  
SOKOL  
MICHAEL GATES, CORRECTIONS CAPTAIN  
DON LEHMAN, *THE POST STAR*  
SAMANTHA HOGAN, ASSISTANT SECRETARY TO THE CLERK OF THE BOARD

---

---

Ms. Wood called the meeting of the Public Safety Committee to order at 9:30 a.m.

Motion was made by Mrs. Frasier, seconded by Mr. Taylor and carried unanimously to approve the minutes of the previous Public Safety Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Brian LaFlure, Director of the Office of Emergency Services, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Mr. LaFlure presented a request to extend the agreement with the City of Glens Falls Fire Department for cause and origin investigation services. He explained that this was an annual contract that needed to be extended for the term January 1, 2015 through December 31, 2015.

Motion was made by Mr. Girard, seconded by Mr. Brock and carried unanimously to approve the contract extension and the necessary resolution was authorized for the February 20, 2015 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Next, Mr. LaFlure presented a request to approve the Hazardous Weather Annex, which had been mailed to the Committee members prior to the meeting for review; *a copy of the Hazardous Weather Annex can be found on file with the minutes.* Mr. LaFlure noted that the Annex was needed to complete the Storm Ready Community application and he explained that this involved adding National Weather Services monitoring equipment at the Self Insurance Office, the Office of Emergency Services, and the Sheriff's Communication Center, as well as to ensure that the schools and hospitals had emergency alert radios.

Motion was made by Mr. Simpson, seconded by Mr. Taylor and carried unanimously to approve the request as presented and the necessary resolution was authorized for the February 20<sup>th</sup> Board meeting; *a copy of the resolution request form is on file with the minutes.*

Moving on, Mr. LaFlure presented a request to fill the vacant position of Second Deputy Emergency Medical Services (EMS) Coordinator (annual salary \$5,028), due to resignation.

Motion was made by Mrs. Frasier, seconded by Mr. Girard and carried unanimously to fill the vacancy, as outlined above, and refer same to the Personnel Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Item 4, Mr. LaFlure stated included a request for he and Amy Drexel, Deputy Director of the Office of Emergency Services, to attend the New York State Emergency Management Association Winter Conference in Syracuse, New York on February 10-12, 2015. He added that as part of the Governor's Preparedness Plan, they were now required to attend these annual refresher courses.

Motion was made by Mr. Taylor, seconded by Mrs. Frasier and carried unanimously to approve the travel request. *Copies of the Authorization to Attend Meeting or Convention forms are on file with the minutes.*

Next, Mr. LaFlure presented a request for himself and Scott Combs, Deputy Fire Coordinator, to attend the County Fire Coordinator Conference in Montour Falls, New York on March 19-20, 2015.

Motion was made by Mr. Girard, seconded by Mrs. Frasier and carried unanimously to approve the travel request. *Copies of the Authorization to Attend Meeting or Convention forms are on file with the minutes.*

Mr. LaFlure stated that Items 6-9 involved Amending the 2015 County Budget to carry over unexpended 2014 monies; he presented them as follows:

- Item 6 Request to amend the 2015 County Budget to accommodate the Local Emergency Planning Committee grant in the amount of \$6,847.67, to carry over grant funds from 2014 and commence the purchasing process.
- Item 7 Request to amend the 2015 County Budget to accommodate the FY13 State Homeland Security Grant Program in the amount of \$22,521.02, to carry over grant funds from 2014 and commence the purchasing process.
- Item 8 Request to amend the 2015 County Budget to accommodate the FY13 Hazmat Grant Program in the amount of \$32,198.63, to carry over grant funds from 2014 and commence the purchasing process.
- Item 9 Request to amend the 2015 County Budget to accommodate the FY14 State Homeland Security Grant Program in the amount of \$59,399.85, to carry over grant funds from 2014 and commence the purchasing process.

Motion was made by Mr. Girard, seconded by Mr. Simpson and carried unanimously to approve Items 6-9 as outlined above and refer same to the Finance Committee. *Copies of the request forms are on file with the minutes.*

This concluded the Office of Emergency Service Agenda review; privilege of the floor was extended to Bud York, Warren County Sheriff, who distributed copies of his agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Sheriff York presented a request to extend the agreement with Global Tel Link Corporation for inmate telephone services. He noted this contract presented a revenue source for the County as they received a percentage for phone calls made by inmates.

Motion was made by Mr. Girard, seconded by Mr. Simpson and carried unanimously to approve the contract renewal and the necessary resolution was authorized for the February 20, 2015 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Next, Sheriff York presented a request to amend the existing agreement with Correctional Medical Care to include one additional part-time nurse at an annual cost of \$35,000. He explained that the head nurse located at the jail had requested the addition of another nurse to assist with some of the inmate assessments.

Motion was made by Mr. Taylor and seconded by Mrs. Frasier to approve the request.

Privilege of the floor was extended to Martin Auffredou, County Attorney, who explained that the contract with Correctional Medical Care (CMC) was a three year contract, currently in its second year, which would need to be amended to add the position and the salary. Mr. Auffredou stated that the contract was very specific as to the titles of the positions employed by CMC and the hours worked, as well as the total cost involved. He stated that he believed this amendment would be fairly simple, but necessary.

Sheriff York distributed a chart that compared Medical Expenses from 2013 to 2014, which he reviewed noting that having a nurse available 24 hours a day saved the County money. He stated that fewer trips to the hospital saved not only on hospital expenses, but also on the overtime cost for the Corrections Officers that had to escort the inmates to the hospital. *A copy of the handout is on file with the minutes.*

Mr. Girard questioned whether this contract change would necessitate the addition of \$35,000 to the 2015 Budget. Sheriff York responded he believed he could find the funds to cover the expense in his existing Budget. Mr. Girard asked why this request had not been brought forth during the budget process and Sheriff York explained that this was presented to him after the budget process was undertaken, and he did not want to complicate the process.

Michael Gates, Corrections Captain, explained that there was a nurse available to perform initial evaluations 24 hours a day, which reduced the need to send inmates to the hospital. He explained that the nurse could intercept some of the medical issues such as chest pains and drug withdrawals. Captain Gates explained that with enough staffing these assessments could be performed 7 days a week. He noted that there was an adjustment period with a new medical provider and not every facility was operated the same; he added that these factors had led to the delay in asking for additional staff.

There being no further comments, Ms. Wood called the question and the aforementioned motion to amend the agreement with Correctional Medical Care to include one additional part time nurse was carried unanimously and the necessary resolution was authorized for the February 20, 2015 Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Moving on with the agenda review, Sheriff York presented the request to extend the existing contract with Trane for heating and cooling maintenance.

Motion was made by Mr. Girard, seconded by Mrs. Frasier and carried unanimously to approve the contract extension and the necessary resolution was authorized for the February 20, 2014 Board meeting. *A copy of the resolution request from is on file with the minutes.*

Next, Sheriff York presented a request for Patrol Officers Jeremy Coon and Peyton Ogden to attend the National Drug Interdiction Conference in Virginia Beach, Virginia on March 9-13, 2015.

Motion was made by Mr. Simpson, seconded by Mr. Taylor and carried unanimously to approve the request for Out-of-State travel and the necessary resolution was authorized for the February 20, 2015 Board Meeting. *Copies of the Resolutin Request and Authorization to Attend Meeting or Convention Forms are on file with the minutes.*

Sheriff York stated Item E consisted of a request to amend the 2015 County Budget in the amount of \$2,154.00 to transfer funds from fiscal year 2014 to 2015 in Budget Code A.3110 410. He explained that these monies were donated by the public specifically for K-9 care and needs; and the unexpended funds were rolled from year to year.

Motion was made by Mr. Taylor, seconded by Mr. Brock and carried unanimously to approve the request, as outlined above, and to refer same to the Finance Committee. *A copy of the request form is on file with the minutes.*

Continuing Sheriff York addressed a request to amend the County Budget to transfer the remaining \$21,283.95 from the 2013-2014 PSAP Consolidation Grant to fiscal year 2015.

Shawn Lamouree, Undersheriff, explained that these were monies that remained from a grant awarded to refresh and backup the 911 systems in the main Communication Center. He informed the Committee that he had been in touch with the Office of Homeland Security to question whether the remaining balance could be applied towards another project and he was given approval to do so.

Motion was made by Mr. Girard, seconded by Mrs. Frasier and carried unanimously to approve the request as presented above and refer same to the Finance Committee. *A copy of the request form is on file with the minutes.*

Sheriff York presented a request to amend the 2015 County Budget to reflect the receipt of unanticipated monies in the amount of \$227,715 in association with the following: SLETPP Grant, Child Passenger Safety Grant, Governors Traffic Safety Grant, and PSAP Operations Grant.

Motion was made by Mrs. Frasier, seconded by Mr. Taylor and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Moving on to Topics for Discussion, Sheriff York noted that three Corrections Officer positions had been filled since the last meeting, one due to a resignation and the other two to comply with the staffing analysis recommendation. He added that these actions were budget neutral.

Sheriff York advised the last Item for Discussion pertained to a question raised by Supervisor Seeber at a prior meeting in relation to the cost of the contract with LexisNexis for the Law Library; he noted Supervisor Seeber's absence and suggested that perhaps discussion on this item should be held over until the next Committee meeting. The Committee agreed to delay discussion on the matter, but asked Sheriff York to provide a brief update on the issue. Sheriff York apprised he had researched some of the similar programs used by other Departments and found that although the costs seemed to be about the same, they all had different needs. He said he would be meeting with another representative later in the day to discuss an alternate system and would provide an update on the matter at the next Committee meeting.

As there was no further business to come before the Public Safety Committee on motion made by Mr. Brock and seconded by Mrs. Frasier, Mrs. Wood adjourned the meeting at 10:05 a.m.

Respectfully submitted,  
Samantha Hogan, Assistant Secretary to the Clerk of the Board